

## Appleby-Mosher Fund for Faculty Research 2023 Call for Proposals

The Appleby-Mosher Fund provides grants of up to \$2,000 to full-time faculty members in the Maxwell School for research-related expenses. The total amount available for distribution is \$40,000.

### Proposal deadline: December 4, 2023

Funding decisions will be announced in December.

### Online Application Instructions

Access the application using the Syracuse University Application Portal:

<https://syracuse.infoready4.com/#competitionDetail/1919734>

1. On the right side of the Portal page, click "Apply."
2. Click "Syracuse University Login" and use your NetID and password.
3. In the Application Portal, complete the application details (name and email will pre-fill).

### Required Upload: Proposal

In two to three pages, provide the following: (a) **project title**, (b) **project description**, (c) **explanation of potential benefit to the project of award funds**, (d) **timeline for use of award funds**, and (e) a **detailed budget** (including both the total project budget and your specific funding request up to \$2,000).

### Budget Guidelines

Applicants may request funds for the following allowable costs:

- Travel to conduct research
- Purchased services, such as transcription, translation, or survey costs
- Research subjects' incentives (subject to IRB approval)
- Graduate assistance at hourly rates + fringe benefits (8.0%). Typical rates based on assigned tasks and RA qualifications are as follows: \$15/hr for undergraduate students, \$20-25/hr for Master's students, and \$25-30/hr for PhD students.

The following cost categories are unallowable and should not be included in your funding request:

- Faculty summer salary
- Conference travel
- Subcontracts to other institutions or organizations
- Office supplies, reference books, subscriptions, memberships, laptop computers, iPads, software, desktop computers, or computer peripherals (e.g., printers, data storage, etc.). Project-specific computers and/or project-specific software package(s) are allowed if predominately used for the project, but a strong and detailed justification must be provided.

### Review Criteria

Funding decisions will be based on the merit of proposals submitted. All applications will be considered based on the likelihood of an award ultimately leading to external research funding and/or research productivity in the form of publications, conference presentations, databases, etc. If qualifying requests exceed the funds available, preference will be given to applications from tenure-track faculty members.